

Aspley East Kindy—Quick Updates

Special points of interest:

- > Children's Indigenous Performer –18th and 20th @ (9:30 am at kindy)
- > Working Bee—Saturday 29th March 8:00am - 12:00pm
- > Kindy Community Garden Mornings—28th April and 1st May 9-10am in the kindy garden (Details TBA)

Don't forget to check your information file which is located in the **black boxes** on the verandah. Important events or information can be missed if you do not check your file daily. You should also have received a number of emails from the kindy by now. If you have not, please check with Helen to confirm your details are correct on our records.

Aspley East Kindy Parent Roster

Those of you who have been to Aspley East Kindy before would be aware that during the year we invite parents to participate in the daily life of kindy through signing up for a parent roster day. This day offers an opportunity for you to have an insight into your child's kindy experience and to help in the classroom.

Parent roster begins from Term 2. Parent roster begins in term 2 to allow the teachers and children time together to build strong relationships and settle into the all important kindy routine.

When you sign up for parent roster we ask that only one parent sign up per day per group.

I have been so delighted with the many generous offers of support, help and donations to the kindy over our first weeks of the year. With a large community and many jobs to be

done, it can be difficult to keep track of what we are doing in terms of keeping the kindy running. With this in mind and with a view to enhance our community participation, this year the staff have decided to create a folder called '**Community participation and jobs rosters**'. We hope that this folder will be a 'one stop shop' where you can: sign up for working bees, make offers of donations (or see lists of things we currently need), sign up for parent roster, sign up for daily, weekly, monthly or annual jobs and see what community events are coming up.

This folder will be located at the sign in desk (purple desk) on the verandah. Please take a moment to familiarise yourself with the contents of the folder this week.

REMINDERS FROM THE OFFICE

UPDATING RECORDS

It is very important that you update your records with the kindy regularly to ensure that we have all of your correct details such as:

- Address, phone and emails
- Change of emergency contacts
- Health Care Card status

PICK UP TIMES

In the first few weeks of kindy you would have received a notice in your pocket about the kindergarten's late collection policy and associated late fees. I would like to take this opportunity to thank families for their attention to this matter so far. The staff greatly appreciate being able to complete their after kindy duties promptly and can do so when children are collected from kindy on time in the afternoons.

KINDY PICK UPS

If you require someone else to pick up your child from kindy who has not been here before, please ensure that you inform your child's teachers in the morning and inform whoever is picking up that they **must bring a form of identification with them**. The person picking up must also be on the list provided in your enrolment book. If they are not you will need to fill in an "**Authorisation to Collect**" form and return to the kindy. A child cannot be released from kindy without these procedures being in place.